

TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 1 AREA OF RISK TARMAC TRACK

SHEET 1 OF 12

RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS
DRIVING & RACING		
1 INJURY TO DRIVERS IN CASE OF ACCIDENT	CUSTOMER/EMPLOYERS - H	1 SIGNING ON PROCEDURE - CLIENTS TO INDICATE ANY SPECIAL NEEDS/LEARNING DIFFICULTIES
2 CORRECT USE OF VEHICLES	CUSTOMERS - H	2 SAFETY EQUIPMENT TO BE WORN AT ALL TIMES (HELMETS, OVERALLS, GLOVES)
3 LOSS OF CONTROL	CUSTOMERS - H	3 ALL DRIVERS RECEIVE FULL INSTRUCTION PRIOR TO DRIVING (NKA GUIDELINES)
4 TRACK SAFETY	CUSTOMERS/EMPLOYERS - H	4 ENSURE DRIVERS HAVE OBSERVED PRACTICE BEFORE COMMENCING TO DRIVE 5 STRICT SUPERVISION BY INSTRUCTOR & MARSHALS

RECOMMENDATIONS

LEVEL OF RISK

1 ALL APPROPRIATE SAFETY EQUIPMENT TO BE AVAILABLE AT ALL TIMES	L
2 CORRECT VEHICLES APPOINTED FOR APPROPRIATE AGE, EXPERIENCE AND SIZE	L
3 ENSURE UNDERSTANDING F BASIC INSTRUCTIONS BY TESTING UNDER 16YRS WITH TICK BOX TEST ON FIRST VISIT	L
4 ALL DRIVERS FULLY BRIEFED AND UNDERSTAND RULES AND REGULATIONS	L

NAME TRACY POPE

SIGNATURE

DATE 4/4/04

DATE OF NEXT ASSESSMENT

RECOMMENDATIONS

4TH APRIL 2009

TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 2 AREA OF RISK PIT STAFF WORKING PROCEDURES

SHEET 2 OF 12

RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS	
1 HANDLING OF FUEL AND REFUELLING IN PLACE	EMPLOYERS - H	1 PURCHASE FUEL IN APPROPRIATE CONTAINERS, DELIVER FUEL USING PETROL BOWERS IN APPROPRIATE SAFE AREA ENSURING ALL SAFETY WEAR IS WORN AND EXTINGUISHERS APPROPRIATE TO RISK INVOLVED	
2 KART HANDLING LIFTING	EMPLOYERS - H	2 KARTS SHOULD NOT BE LIFTED BY ANYONE INDIVIDUAL UNLESS USING THE APPROPRIATE TOOLS	
3 PIT MARSHAL SAFETY	EMPLOYERS - H	3 PIT MARSHALS TO BE AWARE OF INHERENT DANGERS WITHIN PIT AREA	
4 DRIVER CHANGE OVER	CUSTOMERS/EMPLOYERS - H	4 ENSURE BARRIERS ARE PLACED CORRECTLY FOR ENDURANCE EVENTS	
RECOMMENDATIONS			LEVEL OF RISK
1 FULL SAFETY WEAR PROVIDED TO ALL STAFF, APPROPRIATE EXTINGUISHERS PROVIDED SERVICED TO MANUFACTURERS RECOMMENDATIONS			L
2 ENSURE YOU HAVE SAFE CLEAR ACCESS TO APPROPRIATE EQUIPMENT			L
3 ENSURE MARSHALS ARE TRAINED AND AWARE OF DANGERS/RISKS			L
4 ALL DRIVERS FULLY BRIEFED AND UNDERSTAND RULES AND REGULATIONS			L

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 3	AREA OF RISK BASIC TRAINING SPECIAL NEEDS CLIENTS	SHEET 3 OF 12
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RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS
1 LACK OF UNDERSTANDING	CUSTOMERS/EMPLOYERS - H	1 GENERAL MEDICAL CONDITIONS IDENTIFIED
2 MEDICAL CONDITIONS	CUSTOMERS/EMPLOYERS - H	2 SPECIAL NEEDS, LEARNING DIFFICULTIES IDENTIFIED TO INSTRUCTOR PRIOR TO EVENT
3 MEDICATION USE USED	CUSTOMERS/EMPLOYERS - H	3 NEED TO KNOW FROM INDIVIDUAL OR GROUP LEADER OF ANY ISSUES AROUND MEDICATION
4 ALCOHOL & ILLEGAL SUBSTANCE USED	CUSTOMERS/EMPLOYERS - H	4 ALCOHOL & ILLEGAL SUBSTANCES BANNED FROM ANY SITE ACTIVITY
5 PREGNANCY	CUSTOMERS/EMPLOYERS - H	5 ANY PREGNANCY SHOULD BE IDENTIFIED IN PRE-SESSION BRIEFING
RECOMMENDATIONS		LEVEL OF RISK
1FULL SAFETY BRIEFING PRIOR TO SESSION TO IDENTIFY THE GROUPS NEEDS		L

NAME TRACY POPE	SIGNATURE	DATE 4/4/04
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DATE OF NEXT ASSESSMENT	RECOMMENDATIONS
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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 5 AREA OF RISK TRACK MARSHALLING

SHEET 5 OF 12

RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS
1 TRACK ACCIDENTS	CUSTOMERS/EMPLOYERS - H	1 MARSHALLS TO BE IN ATTENDANCE AT ALL TIMES AT DESIGNATED POINTS WHILST DRIVERS ON TRACK. NUMBERS TO BE IN RELATION TO TYPE OF EVENT AND NUMBER OF DRIVERS/SPECTATORS. INSTRUCTOR TO INSPECT CIRCUIT PRIOR TO ANY USE/DAILY 2 ALL SAFETY WEAR TO WORN/HIGH VISIBILITY JACKET 3 MARSHALLS TO BE AWARE OF ACCIDENT PROCEDURE/FIRST AID TRAINED (STATUTORY REQUIREMENTS) 4 RED FLAG TO BE USED TO PREVENT FURTHER ACCIDENT BY STOPPING OTHER DRIVERS/MARSHALS TO KNOW PROCEDURES

RECOMMENDATIONS

LEVEL OF RISK

1 MARSHALLS TO BE COMPETENT AND EXPERIENCED-NEEDS TO BE AWARE OF SAFETY PROCEDURES/ACCIDENT PROCEDURES.

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 6 AREA OF RISK SPECTATOR SAFETY

SHEET 6 OF 12

RISKS IDENTIFIED

LEVEL OF HAZARD

CONTROLS

1 SAFETY BARRIERS/ACCIDENTS

CUSTOMERS/ - H

- 1 SPECTATOR AREAS IDENTIFIED
- 2 TOLD OF COURSE LAYOUT AND SPECTATOR POINTS ON TRACK
- 3 SPECTATORS TO BE BEHIND BARRIERS AT ALL TIMES
- 4 ADEQUATE BARRIERS/TYRES TO BE PLACED AT APPROPRIATE POINTS
- 5 ACCIDENT PROCEDURE SIMILAR TO DRIVERS

RECOMMENDATIONS

LEVEL OF RISK

- 1 MARSHALLS INSTRUCTOR TO SUPERVISE SPECTATOR SAFETY AND LOCATIONS WHILST DRIVERS ON TRACK
- 2 DESIGNATED SPECTATOR POINTS NEEDED
- 3 ADDITIONAL MARSHALS REQUIRED AS AND WHEN NECESSARY
- 4 APPROPRIATE SIGNS TO BE VISIBLE IN SPECTATOR AREA IE AT OWN RISK PROHIBITED AREA

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 7 AREA OF RISK ACCIDENT PROCEDURES

SHEET 7 OF 12

RISKS IDENTIFIED

LEVEL OF HAZARD

CONTROLS

1 INJURY FROM VEHICLE ACCIDENT

- 1 FIRST AIDER AVAILABLE AT ALL TIMES
- 2 FIRST AID BOX ON SITE TO STATUTORY STANDARDS
- 3 PHONE AVAILABLE TO CONTACT EMERGENCY SERVICES USERS TO KNOW WHERE/WHO TO PHONE
- 4 ACCIDENTS TO BE LOGGED/RECORDED IN ACCIDENT BOOK AND REPORTED TO INSURERS
- 5 INSTRUCTOR OR MARSHAL TO STOP EVENT AND DEAL WITH ACCIDENT SUPPORTED BY OTHERS
- 6 USERS/MARSHALS TO BE AWARE OF MAJOR INCIDENT PLAN AND PROCEDURES

RECOMMENDATIONS

- 1 QUALIFIED FIRST AIDER ON SITE AT ALL TIMES
- 2 FIRST AID BOX IN GOOD CONDITION AND WELL STOCKED

LEVEL OF RISK

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 8 AREA OF RISK UNACCEPTABLE BEHAVIOUR

SHEET 8 OF 12

RISKS IDENTIFIED

1 PHYSICAL ABUSE
2 VERBAL ABUSE
3 ATTACK AGAINST PROPERTY
4 HELD AGAINST YOUR WILL

LEVEL OF HAZARD

CUSTOMER/EMPLOYEES - H
CUSTOMER/EMPLOYEES - H
CUSTOMER/EMPLOYEES - H
CUSTOMER/EMPLOYEES -H

CONTROLS

1 AVOID DIRECT CONFRONTATION
2 ADOPT A NON-AGGRESSIVE ATTITUDE
3 WALK AWAY FROM POTENTIAL DANGER
4 LET SOMEONE KNOW YOUR WHEREABOUTS OF YOUR LOCATION
5 WHERE POSSIBLE HAVE TWO PEOPLE ON SITE AT ANY ONE TIME
6 HAVE ACCESS TO PHONE/MOBILE AVAILABLE TO CONTACT POLICE

RECOMMENDATIONS

1 WEAR CLOTHING THAT IDENTIFIES MEMBERS OF STAFF
2 MOBILE PHONE ON SITE
3 BE VIGILANT AT ALL TIMES

LEVEL OF RISK

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RECOMMENDATIONS

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 9 AREA OF RISK MANUAL HANDLING

SHEET 9 OF 12

RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS
1 LIFTING OF HEAVY OBJECTS KARTS/GENERATORS	EMPLOYEES - H	1 ENSURE ALL STAFF ARE TRAINED AND FOLLOW CORRECT HSE GUIDELINES ON CORRECT USE OF ALL EQUIPMENT
2 CONTACT WITH CHEMICALS OR ABRASIVE SUBSTANCES	EMPLOYEES - H	2 SUPPLY APPROPRIATE SAFETY WEAR WHEN HANDLING ABRASIVE SUBSTANCES
3 USE OF POWER TOOLS SAFETY IN WORKSHOP	EMPLOYEES - H	3 PROVIDE APPROPRIATE LIFTING EQUIPMENT

RECOMMENDATIONS

- 1 WEAR APPROPRIATE PROTECTIVE CLOTHING/GOGGLES
- 2 ENSURE ALL STAFF HANDLING KARTS/SUBSTANCES ARE AWARE OF ALL RISKS

LEVEL OF RISK

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L

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RECOMMENDATIONS

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 10 AREA OF RISK WORKSHOP/FIRE RISK

SHEET 10 OF 12

RISKS IDENTIFIED

LEVEL OF HAZARD

CONTROLS

1 SOURCES OF IGNITION
ELECTRICAL, MECHANICAL SMOKING ARSON

EMPLOYEES/CUSTOMERS - H

1DISPOSE OF ALL RUBBISH EMPTY AEROSOLS SAFELY USING APPROPRIATE METHODS AND CONTAINERS

2 SOURCES OF FUEL
FUEL OIL GAS AEROSOLS RUBBISH

EMPLOYEES/CUSTOMERS - H

2 SMOKING IN DESIGNATED AREAS ONLY

3 ENSURE KARTS ARE EMPTY OF FUEL WHEN WELDING OR USING ELECTRICAL EQUIPMENT

RECOMMENDATIONS

LEVEL OF RISK

1 APPROPRIATE FIRE EQUIPMENT IS PROVIDED AND STAFF TRAINED IN HOW TO USE EXTINGUISHERS

L

2 SUFFICIENT LIGHTING AND SIGNAGE PROVIDED

L

3 FIRE SAFETY TRAINING ALL STAFF TO RECEIVE ADEQUATE TRAINING IN HOW TO PREVENT FIRES STARTING AND THEIR ACTIONS IN THE CASE OF FIRE OCCURRING

L

4 ENSURE ALL MAINTENANCE AND TESTING OF FIRE PRECAUTIONS ARE KEPT IN WORKING ORDER REGULAR CHECKS SERVICING AND MAINTENANCE

L

5 EMERGENCY EVACUATION PLAN IN PLACE AND ALL AWARE

L

6 KEEP THE ASSESSMENT UNDER REVIEW

L

2 ENSURE ALL STAFF HANDLING KARTS/SUBSTANCES ARE AWARE OF ALL RISKS

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 11 AREA OF RISK FUEL STORAGE

SHEET 11 OF 12

RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS
1 FUEL STORAGE 2 OTHER ABRASIVE MATERIALS	EMPLOYEES - H EMPLOYEES - H	1 ENSURE FUEL AND ABRASIVE MATERIALS ARE STORED IN THE APPROPRIATE SAFE CONTAINERS 2 PURCHASE FUEL AND TRANSPORT IN APPROPRIATE SAFE CONTAINERS WITH VEHICLE CARRYING EXTINGUISHER 3 ONLY PURCHASE FUEL WHEN REQUIRED 4 MINIMAL STORAGE IN VENTILATED AREA

RECOMMENDATIONS	LEVEL OF RISK
1 APPROPRIATE FIRE EQUIPMENT IS PROVIDED AND STAFF TRAINED IN HOW TO USE EXTINGUISHERS	L
2 SUFFICIENT LIGHTING AND SIGNAGE PROVIDED	L
3 FIRE SAFETY TRAINING ALL STAFF TO RECEIVE ADEQUATE TRAINING IN HOW TO PREVENT FIRES STARTING AND THEIR ACTIONS IN THE CASE OF FIRE OCCURRING	L
4 ENSURE ALL MAINTENANCE AND TESTING OF FIRE PRECAUTIONS ARE KEPT IN WORKING ORDER REGULAR CHECKS SERVICING AND MAINTENANCE	L
5 EMERGENCY EVACUATION PLAN IN PLACE AND ALL AWARE	L
6 KEEP THE ASSESSMENT UNDER REVIEW	L
2 ENSURE ALL STAFF HANDLING KARTS/SUBSTANCES ARE AWARE OF ALL RISKS	L

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TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 12 AREA OF RISK FIRE RISK CLUBHOUSE

SHEET 12 OF 12

RISKS IDENTIFIED

LEVEL OF HAZARD

CONTROLS

1 SOURCES OF IGNITION
ELECTRICAL MECHANICAL SMOKING ARSON

CUSTOMERS/EMPLOYEES - H

1 ELECTRICAL ENSURE ALL ELECTRICAL EQUIPMENT IS INSTALLED AND MAINTAINED TO RECOMMENDED REGULATION

2 SOURCES OF FUEL

CUSTOMERS/EMPLOYEES H

2 MECHANICAL ENSURE ALL NECESSARY ELECTRICAL EQUIPMENT IS SWITCHED OFF FROM MAINS WHEN LEAVING THE BUILDING AND ALL RUBBISH IS REMOVED FROM BINS AND STORAGE AREA PLACED IN APPROPRIATE CONTAINERS
3 SMOKING IN DESIGNATED AREAS ONLY PROVIDE ASHTRAYS TO BE EMPTIED AND PLACED IN A PROOF CONTAINER WITH LID
4 ARSON ENSURE ALL AREAS ARE SECURE AND CONSTANTLY SUPERVISED BE VIGILANT

AND

FIRE

RECOMMENDATIONS

LEVEL OF RISK

1 APPROPRIATE FIRE EQUIPMENT IS PROVIDED AND STAFF TRAINED IN HOW TO USE EXTINGUISHERS

L

2 SUFFICIENT LIGHTING AND SIGNAGE PROVIDED

L

3 FIRE SAFETY TRAINING ALL STAFF TO RECEIVE ADEQUATE TRAINING IN HOW TO PREVENT FIRES STARTING AND THEIR ACTIONS IN THE CASE OF FIRE OCCURRING

L

4 ENSURE ALL MAINTENANCE AND TESTING OF FIRE PRECAUTIONS ARE KEPT IN WORKING ORDER REGULAR CHECKS SERVICING AND MAINTENANCE

L

5 EMERGENCY EVACUATION PLAN IN PLACE AND ALL AWARE

L

6 KEEP THE ASSESSMENT UNDER REVIEW

L

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