

# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 1    AREA OF RISK    TARMAC TRACK

SHEET 1 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

### DRIVING & RACING

- |   |                        |   |
|---|------------------------|---|
| 1 INJURY TO DRIVERS IN CASE OF ACCIDENT | CUSTOMER/EMPLOYERS - H | 1 SIGNING ON PROCEDURE - CLIENTS TO INDICATE ANY SPECIAL NEEDS/LEARNING DIFFICULTIES                                |
| 2 CORRECT USE OF VEHICLES               | CUSTOMERS - H          | 2 SAFETY EQUIPMENT TO BE WORN AT ALL TIMES (HELMETS, OVERALLS, GLOVES)  |
| 3 LOSS OF CONTROL                       | CUSTOMERS - H          | 3 ALL DRIVERS RECEIVE FULL INSTRUCTION PRIOR TO DRIVING (NKA GUIDELINES)  |
| 4 TRACK SAFETY                          | CUSTOMER/EMPLOYERS - H | 4 ENSURE DRIVERS HAVE OBSERVED PRACTICE BEFORE COMMENCING TO DRIVE<br>5 STRICT SUPERVISION BY INSTRUCTOR & MARSHALS |

## RECOMMENDATIONS

## LEVEL OF RISK

- |  |   |
|--|---|
| 1 ALL APPROPRIATE SAFETY EQUIPMENT TO BE AVAILABLE AT ALL TIMES                                      | L |
| 2 CORRECT VEHICLES APPOINTED FOR APPROPRIATE AGE, EXPERIENCE AND SIZE                                | L |
| 3 ENSURE UNDERSTANDING F BASIC INSTRUCTIONS BY TESTING UNDER 16YRS WITH TICK BOX TEST ON FIRST VISIT | L |
| 4 ALL DRIVERS FULLY BRIEFED AND UNDERSTAND RULES AND REGULATIONS                                     | L |

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SIGNATURE 

DATE 4/4/11

DATE OF NEXT ASSESSMENT

RECOMMENDATIONS

4<sup>TH</sup> APRIL 2012

# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 2 AREA OF RISK PIT STAFF WORKING PROCEDURES

SHEET 2 OF 12

RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS
1 HANDLING OF FUEL AND REFUELLING IN PLACE	EMPLOYERS - H	1 PURCHASE FUEL IN APPROPRIATE CONTAINERS, DELIVER FUEL USING PETROL BOWERS IN APPROPRIATE SAFE AREA ENSURING ALL SAFETY WEAR IS WORN AND EXTINGUISHERS APPROPRIATE TO RISK INVOLVED
2 KART HANDLING LIFTING	EMPLOYERS - H	2 KARTS SHOULD NOT BE LIFTED BY ANYONE INDIVIDUAL UNLESS USING THE APPROPRIATE TOOLS
3 PIT MARSHAL SAFETY	EMPLOYERS - H	3 PIT MARSHALS TO BE AWARE OF INHERENT DANGERS WITHIN PIT AREA
4 DRIVER CHANGE OVER	CUSTOMERS/EMPLOYERS - H	4 ENSURE BARRIERS ARE PLACED CORRECTLY FOR ENDURANCE EVENTS

## RECOMMENDATIONS

## LEVEL OF RISK

1 FULL SAFETY WEAR PROVIDED TO ALL STAFF, APPROPRIATE EXTINGUISHERS PROVIDED SERVICED TO MANUFACTURERS RECOMMENDATIONS	L
2 ENSURE YOU HAVE SAFE CLEAR ACCESS TO APPROPRIATE EQUIPMENT	L
3 ENSURE MARSHALS ARE TRAINED AND AWARE OF DANGERS/RISKS	L
4 ALL DRIVERS FULLY BRIEFED AND UNDERSTAND RULES AND REGULATIONS	L

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# TESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 3

AREA OF RISK BASIC TRAINING SPECIAL NEEDS CLIENTS

SHEET 3 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

1 LACK OF UNDERSTANDING

CUSTOMERS/EMPLOYERS - H

1 GENERAL MEDICAL CONDITIONS IDENTIFIED

2 MEDICAL CONDITIONS

CUSTOMERS/EMPLOYERS - H

2 SPECIAL NEEDS, LEARNING DIFFICULTIES IDENTIFIED TO INSTRUCTOR PRIOR TO EVENT

3 MEDICATION USE  
USED

CUSTOMERS/EMPLOYERS - H

3 NEED TO KNOW FROM INDIVIDUAL OR GROUP LEADER OF ANY ISSUES AROUND MEDICATION

4 ALCOHOL & ILLEGAL SUBSTANCE USED

CUSTOMERS/EMPLOYERS - H

4 ALCOHOL & ILLEGAL SUBSTANCES BANNED FROM ANY SITE ACTIVITY

5 PREGNANCY

CUSTOMERS/EMPLOYERS - H

5 ANY PREGNANCY SHOULD BE IDENTIFIED IN PRE-SESSION BRIEFING

## RECOMMENDATIONS

## LEVEL OF RISK

IFULL SAFETY BRIEFING PRIOR TO SESSION TO IDENTIFY THE GROUPS NEEDS

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# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 4    AREA OF RISK    TRACK SAFETY & CONDITIONS - TARMAC CIRCUIT & PIT AREA  
SHEET 4 OF 12

RISKS IDENTIFIED	LEVEL OF HAZARD	CONTROLS
1 SAFETY BARRIERS/HAZARDS ON TRACK	CUSTOMERS-EMPLOYERS - H	1 INSTRUCTOR TO INSPECT CIRCUIT PRIOR TO ANY USE/DAILY
2 GENERAL TRACK CONDITIONS	CUSTOMERS-EMPLOYERS - H	2 INSPECTION BY NKA ANNUALLY TO APPROVE STANDARDS
3 EMERGENCY ACCESS ROUTE	CUSTOMERS-EMPLOYERS - H	3 TRACK ENTRY GATE TO BE CLOSED BUT NOT LOCKED WHEN CIRCUIT IN USE

## RECOMMENDATIONS

1 ANY OBJECTS OR HAZARDS TO BE REMOVED/REPAIRED TIDIED

## LEVEL OF RISK

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# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 5 AREA OF RISK TRACK MARSHALLING

SHEET 5 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

1 TRACK ACCIDENTS

CUSTOMERS/EMPLOYERS /H

1 MARSHALLS TO BE IN ATTENDANCE AT ALL TIMES AT DESIGNATED POINTS WHILST DRIVERS ON TRACK. NUMBERS TO BE IN RELATION TO TYPE OF EVENT AND NUMBER OF DRIVERS/SPECTATORS. INTRUCTOR TO INSPECT CIRCUIT PRIOR TO ANY USE/DAILY

2 ALL SAFETY WEAR TO WORN/HIGH VISIBILITY JACKET

3 MARSHALLS TO BE AWARE OF ACCIDENT PROCEDURE/FIRST AID TRAINED (STATUTORY REQUIREMENTS)

4 RED FLAG TO BE USED TO PREVENT FURTHER ACCIDENT BY STOPPING OTHER DRIVERS/MARSHALS TO KNOW PROCEDURES

## RECOMMENDATIONS

## LEVEL OF RISK

1 MARSHALLS TO BE COMPETENT AND EXPERIENCED-NEEDS TO BE AWARE OF SAFETY PROCEDURES/ACCIDENT PROCEDURES.

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# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 6      AREA OF RISK: SPECTATOR SAFETY

SHEET 6 OF 12

**RISKS IDENTIFIED**      **LEVEL OF HAZARD**      **CONTROLS**

1 SAFETY BARRIERS/ACCIDENTS	CUSTOMERS - II	1 SPECTATOR AREAS IDENTIFIED 2 TOLD OF COURSE LAYOUT AND SPECTATOR POINTS ON TRACK 3 SPECTATORS TO BE BEHIND BARRIERS AT ALL TIMES 4 ADEQUATE BARRIERS/TYRES TO BE PLACED AT APPROPRIATE POINTS 5 ACCIDENT PROCEDURE SIMILAR TO DRIVERS
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**RECOMMENDATIONS**

**LEVEL OF RISK**

1 MARSHALLS INSTRUCTOR TO SUPERVISE SPECTATOR SAFETY AND LOCATIONS WHILST DRIVERS ON TRACK	L
2 DESIGNATED SPECTATOR POINTS NEEDED	L
3 ADDITIONAL MARSHALS REQUIRED AS AND WHEN NECESSARY	L
4 APPROPRIATE SIGNS TO BE VISIBLE IN SPECTATOR AREA BE AT OWN RISK PROHIBITED AREA	L

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# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 7    AREA OF RISK    ACCIDENT PROCEDURES

SHEET 7 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

1 INJURY FROM VEHICLE ACCIDENT

- 1 FIRST AIDER AVAILABLE AT ALL TIMES
- 2 FIRST AID BOX ON SITE TO STATUTORY STANDARDS
- 3 PHONE AVAILABLE TO CONTACT EMERGENCY SERVICES USERS TO KNOW WHERE/WHO TO PHONE
- 4 ACCIDENTS TO BE LOGGED/RECORDED IN ACCIDENT BOOK AND REPORTED TO INSURERS
- 5 INSTRUCTOR OR MARSHALL TO STOP EVENT AND DEAL WITH ACCIDENT SUPPORTED BY OTHERS
- 6 USERS/MARSHALS TO BE AWARE OF MAJOR INCIDENT PLAN AND PROCEDURES

## RECOMMENDATIONS

## LEVEL OF RISK

- 1 QUALIFIED FIRST AIDER ON SITE AT ALL TIMES
- 2 FIRST AID BOX IN GOOD CONDITION AND WELL STOCKED

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# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 8 AREA OF RISK UNACCEPTABLE BEHAVIOUR

SHEET 8 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

- 1 PHYSICAL ABUSE
- 2 VERRAL ABUSE
- 3 ATTACK AGAINST PROPERTY
- 4 HELD AGAINST YOUR WILL

- CUSTOMER/EMPLOYEES - H  
CUSTOMER/EMPLOYEES - H  
CUSTOMER/EMPLOYEES - H  
CUSTOMER/EMPLOYEES - H

- 1 AVOID DIRECT CONFRONTATION
- 2 ADOPT A NON-AGGRESSIVE ATTITUDE
- 3 WALK AWAY FROM POTENTIAL DANGER
- 4 LET SOMEONE KNOW YOUR WHEREABOUTS OF YOUR LOCATION
- 5 WHERE POSSIBLE HAVE TWO PEOPLE ON SITE AT ANY ONE TIME
- 6 HAVE ACCESS TO PHONE/MOBILE AVAILABLE TO CONTACT POLICE

## RECOMMENDATIONS

## LEVEL OF RISK

- 1 WEAR CLOTHING THAT IDENTIFIES MEMBERS OF STAFF
- 2 MOBILE PHONE ON SITE
- 3 BE VIGILANT AT ALL TIMES

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# TESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 9      AREA OF RISK: MANUAL HANDLING

SHEET 9 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

- |   |               |  |
|---|---------------|--|
| 1 LIFTING OF HEAVY OBJECTS KARTS/GENERATORS     | EMPLOYEES - H | 1 ENSURE ALL STAFF ARE TRAINED AND FOLLOW CORRECT HSE GUIDELINES ON CORRECT USE OF ALL EQUIPMENT |
| 2 CONTACT WITH CHEMICALS OR ABRASIVE SUBSTANCES | EMPLOYEES - H | 2 SUPPLY APPROPRIATE SAFETY WEAR WHEN HANDLING ABRASIVE SUBSTANCES                               |
| 3 USE OF POWER TOOLS SAFETY IN WORKSHOP         | EMPLOYEES - H | 3 PROVIDE APPROPRIATE LIFTING EQUIPMENT  |

## RECOMMENDATIONS

## LEVEL OF RISK

- |   |   |
|---|---|
| 1 WEAR APPROPRIATE PROTECTIVE CLOTHING/GOOGLES                      | L |
| 2 ENSURE ALL STAFF HANDLING KARTS/SUBSTANCES ARE AWARE OF ALL RISKS | L |

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# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 10 AREA OF RISK WORKSHOP/FIRE RISK

SHEET 10 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

1 SOURCES OF IGNITION  
ELECTRICAL, MECHANICAL, SMOKING, ARSON

EMPLOYEES/CUSTOMERS - H

DISPOSE OF ALL RUBBISH EMPTY AEROSOLS SAFELY USING APPROPRIATE METHODS AND CONTAINERS

2 SOURCES OF FUEL  
FUEL, OIL, GAS, AEROSOLS, RUBBISH

EMPLOYEES/CUSTOMERS - H

2 SMOKING IN DESIGNATED AREAS ONLY

3 ENSURE KARTS ARE EMPTY OF FUEL WHEN WELDING OR USING ELECTRICAL EQUIPMENT

## RECOMMENDATIONS

## LEVEL OF RISK

1 APPROPRIATE FIRE EQUIPMENT IS PROVIDED AND STAFF TRAINED IN HOW TO USE EXTINGUISHERS

L

2 SUFFICIENT LIGHTING AND SIGNAGE PROVIDED

L

3 FIRE SAFETY TRAINING ALL STAFF TO RECEIVE ADEQUATE TRAINING IN HOW TO PREVENT FIRES STARTING AND THEIR ACTIONS IN THE CASE OF FIRE OCCURRING

L

4 ENSURE ALL MAINTENANCE AND TESTING OF FIRE PRECAUTIONS ARE KEPT IN WORKING ORDER REGULAR CHECKS, SERVICING AND MAINTENANCE

L

5 EMERGENCY EVACUATION PLAN IN PLACE AND ALL AWARE

L

6 KEEP THE ASSESSMENT UNDER REVIEW

L

2 ENSURE ALL STAFF HANDLING KARTS/SUBSTANCES ARE AWARE OF ALL RISKS

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# TESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 11 AREA OF RISK FUEL STORAGE

SHEET 11 OF 12

## RISKS IDENTIFIED

## LEVEL OF HAZARD

## CONTROLS

1 FUEL STORAGE  
2 OTHER ABRASIVE MATERIALS

EMPLOYEES - H  
EMPLOYEES - H

1 ENSURE FUEL AND ABRASIVE MATERIALS ARE STORED IN THE APPROPRIATE SAFE CONTAINERS  
2 PURCHASE FUEL AND TRANSPORT IN APPROPRIATE SAFE CONTAINERS WITH VEHICLE CARRYING EXTINGUISHER  
3 ONLY PURCHASE FUEL WHEN REQUIRED  
4 MINIMAL STORAGE IN VENTILATED AREA

## RECOMMENDATIONS

## LEVEL OF RISK

1 APPROPRIATE FIRE EQUIPMENT IS PROVIDED AND STAFF TRAINED IN HOW TO USE EXTINGUISHERS  
2 SUFFICIENT LIGHTING AND SIGNAGE PROVIDED  
3 FIRE SAFETY TRAINING ALL STAFF TO RECEIVE ADEQUATE TRAINING IN HOW TO PREVENT FIRES STARTING AND THEIR ACTIONS IN THE CASE OF FIRE OCCURRING  
4 ENSURE ALL MAINTENANCE AND TESTING OF FIRE PRECAUTIONS ARE KEPT IN WORKING ORDER REGULAR CHECKS SERVICING AND MAINTENANCE  
5 EMERGENCY EVACUATION PLAN IN PLACE AND ALL AWARE  
6 KEEP THE ASSESSMENT UNDER REVIEW  
2 ENSURE ALL STAFF HANDLING KARTS/SUBSTANCES ARE AWARE OF ALL RISKS

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# TEESSIDE KARTING LTD RISK ASSESSMENT

RISK NO: 12    AREA OF RISK    FIRE RISK CLUBHOUSE

SHEET 12 OF 12

**RISKS IDENTIFIED**

**LEVEL OF HAZARD**

**CONTROLS**

1 SOURCES OF IGNITION  
ELECTRICAL MECHANICAL SMOKING ARSON

CUSTOMERS/EMPLOYEES - H

1 ELECTRICAL ENSURE ALL ELECTRICAL EQUIPMENT IS INSTALLED AND MAINTAINED TO RECOMMENDED REGULATION

2 SOURCES OF FUEL

CUSTOMERS/EMPLOYEES H

2 MECHANICAL ENSURE ALL NECESSARY ELECTRICAL EQUIPMENT IS SWITCHED OFF FROM MAINS WHEN LEAVING THE BUILDING AND ALL RUBBISH IS REMOVED FROM BINS AND STORAGE AREA PLACED IN APPROPRIATE CONTAINERS

AND

3 SMOKING IN DESIGNATED AREAS ONLY PROVIDE ASHTRAYS TO BE EMPTIED AND PLACED IN A PROOF CONTAINER WITH LID

FIRE

4 ARSON ENSURE ALL AREAS ARE SECURE AND CONSTANTLY SUPERVISED BY VIGILANT

**RECOMMENDATIONS**

**LEVEL OF RISK**

1 APPROPRIATE FIRE EQUIPMENT IS PROVIDED AND STAFF TRAINED IN HOW TO USE EXTINGUISHERS

L

2 SUFFICIENT LIGHTING AND SIGNAGE PROVIDED

L

3 FIRE SAFETY TRAINING ALL STAFF TO RECEIVE ADEQUATE TRAINING IN HOW TO PREVENT FIRES STARTING AND THEIR ACTIONS IN THE CASE OF FIRE OCCURRING

L

4 ENSURE ALL MAINTENANCE AND TESTING OF FIRE PRECAUTIONS ARE KEPT IN WORKING ORDER REGULAR CHECKS SERVICING AND MAINTENANCE

L

5 EMERGENCY EVACUATION PLAN IN PLACE AND ALL AWARE

L

6 KEEP THE ASSESSMENT UNDER REVIEW

L

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